

Quick Reference: Logging in to OpenNet WLD

OpenNet WLD Login Overview

OpenNet Web Loan Delivery uses a multi-factor authentication platform when logging in.

Logging In

Access: <https://opennet.salliemae.com>

1. Type your OpenNet Web Delivery Username.
2. Type your existing or temporary password. Select **Login**.

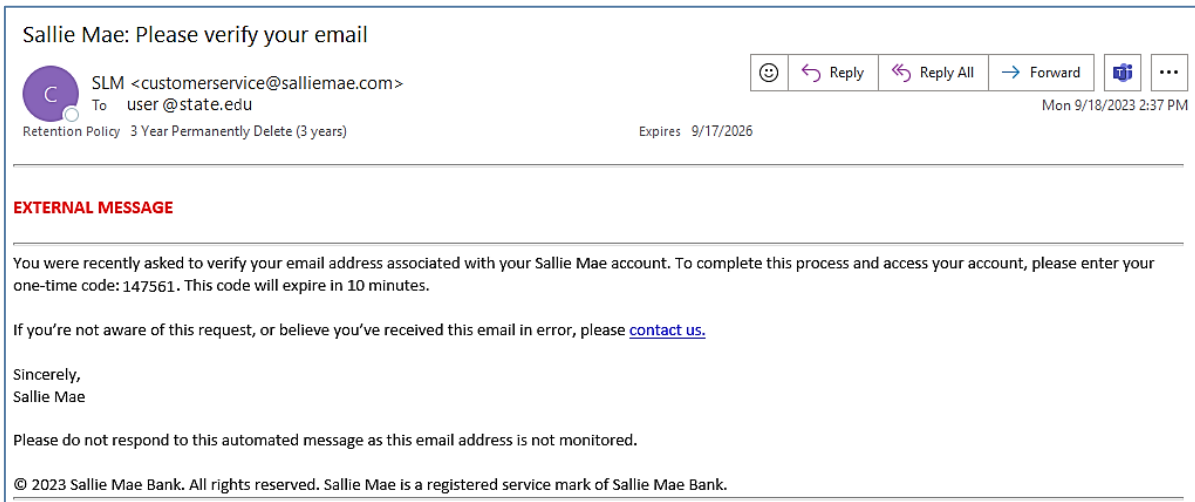
The screenshot shows a login form titled "Log In". It contains two input fields: "USERNAME" and "PASSWORD". Below the fields is a blue "Log In" button. At the bottom of the form are two links: "Change password" and "Trouble logging in". Three red boxes with arrows point to the input fields and the "Log In" button, with the following text: "Type your Username.", "Type your Password.", and "Click the Log In button." respectively.

Note:

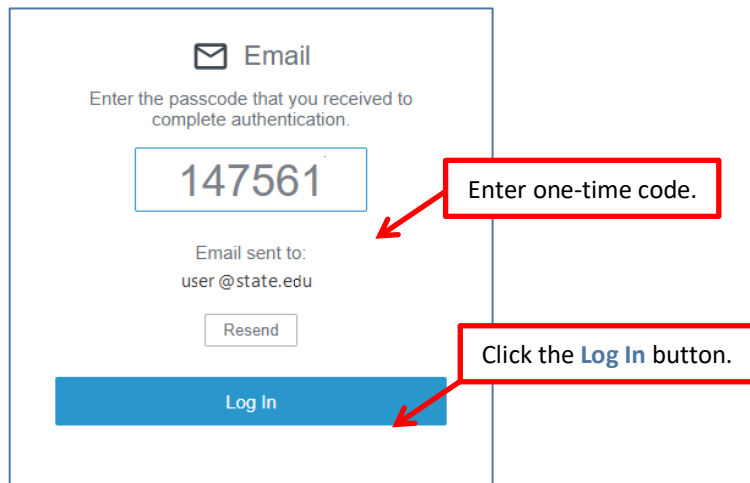
- OpenNet users logging in with temporary password will be prompted to create new password.
- If you need to change or reset your password, select **Change Password**.

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- An email is sent to you with a **one-time passcode** to enter to complete authentication. This code is valid for 10 minutes.



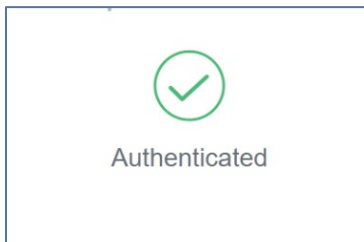
- Enter your one-time passcode received in your email and select **“Log In.”**



Note: You can select **Resend** if your passcode has expired and a new code will be emailed to you.

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5. You have successfully authenticated.



Web Site Terms of Use

Your use of this Web Site and online services contained therein is subject to the following Terms of Service. Please read them carefully.

1. ACCEPTANCE OF TERMS OF SERVICE

This online service and any other computer or telephony-based services (collectively, the "Service") are provided by Sallie Mae Bank and its subsidiaries or affiliates (collectively "We" or "Company") to the person and/or entity using the Service ("You" or "Your") under these Terms of Service (the "Terms") and any operating rules or policies that may be published from time to time by Company. Together with any other written contract or written Statement of Understanding, the Terms comprise the entire agreement between You and Company and supersedes all prior agreements between the parties regarding the subject matter contained herein. YOU AGREE TO READ THE TERMS CAREFULLY BEFORE USING THE SERVICE. Use of the Service signifies that You have read the Terms and accept them. If You do not agree to the Terms, do not use the Service and any such use is unauthorized.

2. DESCRIPTION OF SERVICE

The Service provides You with a capability to review, perform and/or complete certain functions related to education loans ("Loans").

Accept

Click the **Accept** button.

6. Select **Accept** to agree to the Web Site Terms of Use. (For first time users)

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7. OpenNet Main Menu displays.

The screenshot shows the OpenNet WLD main menu. At the top is a dark blue navigation bar with the following items: Home, Certifications (with a dropdown arrow), Inquiry/Reporting (with a dropdown arrow), and Administration (with a dropdown arrow). To the right of the navigation bar are two links: [Select New Institution/User](#) and [Website Feedback](#). Below the navigation bar is a search bar containing the text 'XXX-XX-XXXX' and a red magnifying glass icon. The main content area is divided into several sections: **Originations** (with a sub-section for 'Applications awaiting certification' containing links for [View results](#), [Filter](#), and [Export](#)); **Disbursement rosters** (with links for [View results](#), [Filter](#), and [Export](#)); **Application/Loan search** (with a [Search](#) link); and **Student enrollment** (with links for [Individual updates](#) and [Mass updates](#)). On the right side of the main content area is a dark blue sidebar with the following sections: **Need Help?** with a link for [Training Modules and User Guides](#); **Account settings** with a link for [Change my password](#); and contact information for School AssistSM Representatives, including business hours (Monday - Friday, 9:00 a.m. - 6:00 p.m. ET), phone number (844-8-ASSIST / 844-827-7478), international number (877-456-6221), and an [Email Us](#) link.

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Forgot Password

1. From the Log In page, select **Trouble logging in**.

Log In

USERNAME

PASSWORD

Log In

[Change password](#) | [Trouble logging in](#)

2. Enter your Username and select **Send Request**.

Forgot Password

1 Request 2 Validate 3 Recover

Please enter your username

Please provide your username below, and an email with a one-time code to reset your password will be sent to the email address associated with your username.

Please note: This code will expire in 30 minutes. If you don't receive it, check your spam folder for an email from elecsev@salliemae.com or [request a new code](#)

USERNAME

Send Request

[Cancel](#)

Type your Username.

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- An email is sent to you with a **one-time security code** to enter to complete authentication. This code is valid for 30 minutes.

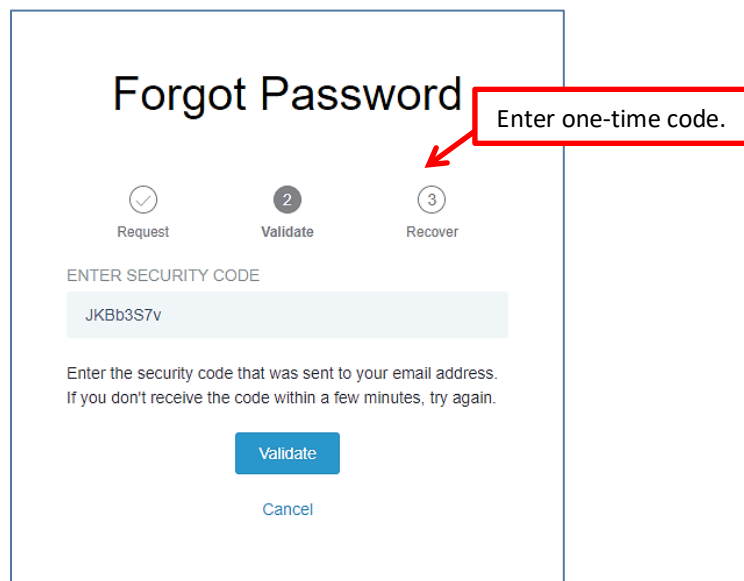
You recently initiated a password reset for your Sallie Mae online account. To reset your password, please enter this security code: cfs6Kkkp. This security code will expire in 30 minutes.

If you didn't initiate this request or believe you've received this email in error, please reset your password immediately at <https://opennet.salliemae.com>.

Sincerely,
Sallie Mae

Please do not respond to this automated message as this email address is not monitored.

- Enter your one-time security code received from your email and select **Validate**.



Forgot Password

Request Validate Recover

ENTER SECURITY CODE

JKBb3S7v

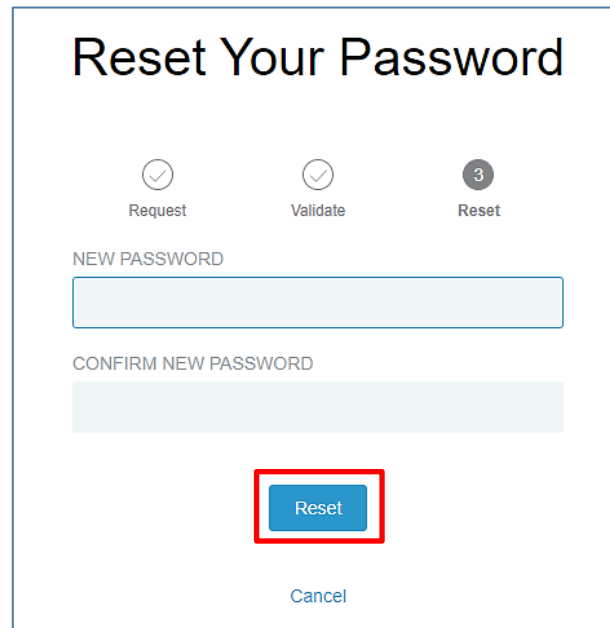
Enter the security code that was sent to your email address.
If you don't receive the code within a few minutes, try again.

Validate

Cancel

- Create your new password and select **Reset**.

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Reset Your Password

Request Validate **3** Reset

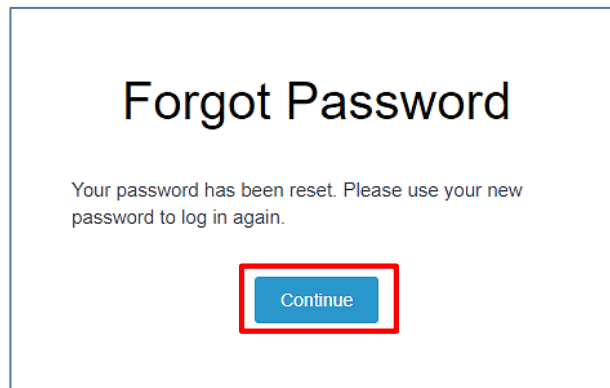
NEW PASSWORD

CONFIRM NEW PASSWORD

Reset

Cancel

6. Password reset confirmation. Select **Continue** to log into OpenNet with your new password.



Forgot Password

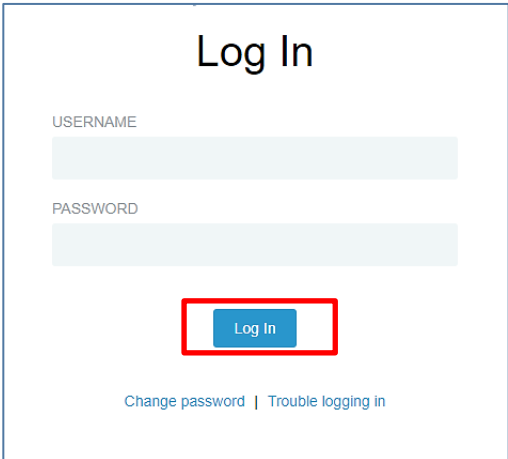
Your password has been reset. Please use your new password to log in again.

Continue

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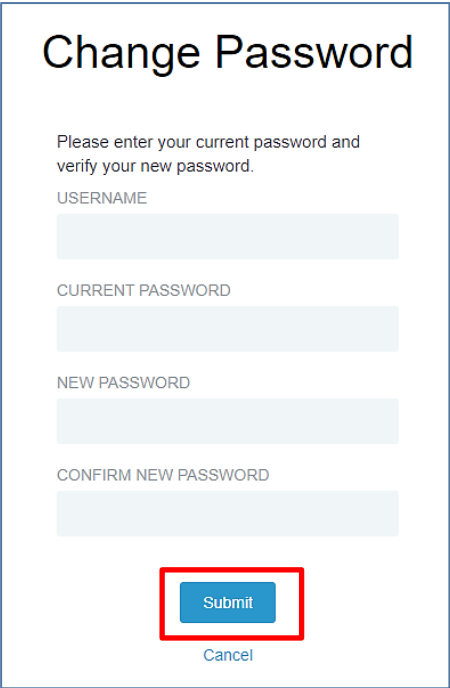
Change Password

- 1. From the Log In page, select **Change password**.



The screenshot shows a 'Log In' form with two input fields: 'USERNAME' and 'PASSWORD'. Below the fields is a blue 'Log In' button, which is highlighted with a red rectangular box. At the bottom of the form, there are two links: 'Change password' and 'Trouble logging in'.

- 2. Complete the password change by entering your username, current password, and new password. Select **Submit**.



The screenshot shows a 'Change Password' form. It starts with the instruction: 'Please enter your current password and verify your new password.' Below this are four input fields: 'USERNAME', 'CURRENT PASSWORD', 'NEW PASSWORD', and 'CONFIRM NEW PASSWORD'. At the bottom, there is a blue 'Submit' button highlighted with a red rectangular box, and a 'Cancel' link below it.

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3. Password change confirmation. Select **Continue** to log into OpenNet with your new password.

Change Password

Congratulations! You've successfully changed your password. Click the link below to continue.

[Continue](#)