

Mobius View[™] - View and Print Reports

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,	Reports
	Browse
	D Jump to folder
	Content Classes Content Classes Folder.



Report Dates display.

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R	Reports > Content Classes > UFLD040201							
E	Browse	Select the desired date						
	Print Download Refresh	and click to open.						
۵	Jump to YYYYMMDDhhmmss							
	Displaying 200 items, more items exist	7722 8 111241001100000000000000000						
	Apr 14, 2022 12:00:00 AM	Apr 13, 2022 12:00:00 AM	Apr 12, 2022 12:00:00 AM					
	Apr 8, 2022 12:00:00 AM	Apr 7, 2022 12:00:00 AM	Apr 6, 2022 12:00:00 AM					
	Apr 4, 2022 12:00:00 AM	Apr 1, 2022 12:00:00 AM	Mar 31, 2022 12:00:00 AM					
	Mar 20, 2022 12:00:00 AM	Mar 28 2022 12:00:00 AM	Mar 25, 2022 12:00:00 AM					
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	Mar 23, 2022 12:00:00 AM	Mar 22, 2022 12:00:00 AM	Mar 21, 2022 12:00:00 AM					
	Mar 17, 2022 12:00:00 AM	Mar 16, 2022 12:00:00 AM	Mar 15, 2022 12:00:00 AM					
	Mar 11, 2022 12:00:00 AM	Mar 10, 2022 12:00:00 AM	Mar 9, 2022 12:00:00 AM					
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	Mar 2, 2022 12:00:00 AM	Mar 1, 2022 12:00:00 AM	Feb 28, 2022 12:00:00 AM					
	Feb 24, 2022 12:00:00 AM	Feb 23, 2022 12:00:00 AM	Feb 22, 2022 12:00:00 AM					

2. Open the report folder by selecting the desired date.

The folder will be empty if there is no data to populate the report on that given day.

(Continued on the next page)



3. If a document is available, it will automatically open and displays for viewing in the document viewer.

Browse	000000000		6 +	02×
Reports → Reports → UFLD040201 → Nov 27, 2018 12:00:00 AM	Favorite Collect Print Download	Q Find in Document		
Filter documents	"000000-0000 "DISB DATE "SSN "LAST "000000-0000 "02/04/2019"000000000"KIM	"FIRST "JOYCE	"MI"PROGRAM"PROD CD"LOAN * DISB AMT "PENDED"HOLD FLAG E "N "XS "PP " 9962.00" "N	INROLL BE()9/06/2010
Displaying 1 of 1				
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between pages				
can be done here.			Page 1 of 1	ß

You can perform the following actions in the toolbar above your report.



- Select the **Favorite** button. Save the document as a favorite. Enter a name for the favorite and choose a folder where you want to place the favorite.
- Select the **Collect** button to add a document to the current collection.
- Select the **Print** button to print the document.
- Select the **Download** button to download the document.

Screen controls: Upper Right Corner



- Controls at the upper right include a full-screen button. This expands the Document viewer to the entire screen.
- Pressing the Escape key in full-screen mode returns the Document Viewer to its previous size.
- You can also use the Page Up and Down keyboard keys to move between pages.

Quick Reference: Mobius View[™]-View and Print Reports

Mobius View[™] -Print Reports

000000-0000 Reports → Reports → UFLD040201 → Nov 27, 2018 12:00:00 AM ★	* * 11 * ×
	Q Find in Document
Select Print from the menu bar.	4 "XS "PP " " 9962.00" "N "09/06/2018
	Select Print from the menu bar.

2 Select the entire document or a specific page range and select **Print** from the pop-up window.

Browse Reports → Reports → UFLD040201 → Nov 27, 2018 12:00:00 AM	000000-0000 Reparts → Reports → UPLD040201 → Nov 27,2018 12 0 ★ IPL → ★ Favorite Collect Print Download	10:00 AM	Print Print 1 item 000000 0000 (1 Page)	D
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