

Service Components Overview

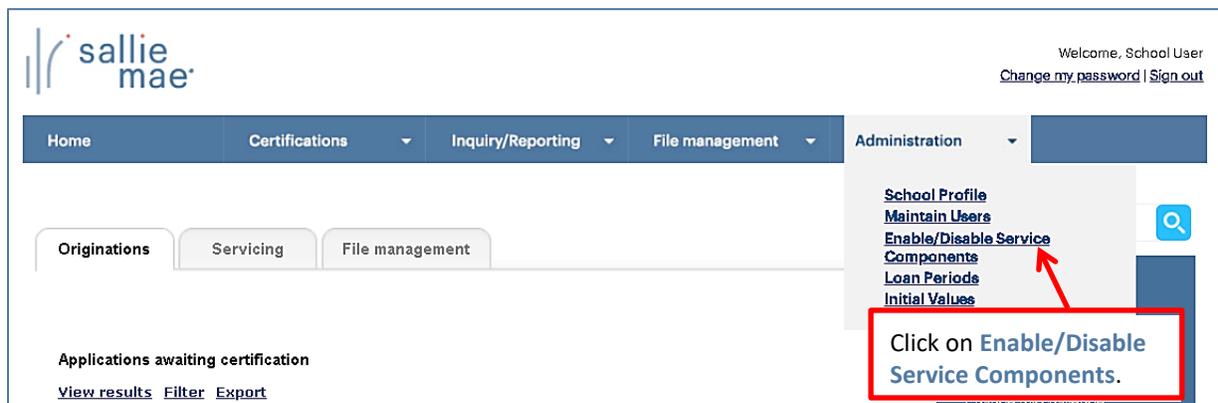
The Service Components page indicates a school's participation status in each of the service components offered in OpenNet®, and allows you to request a change to a service component's status.

NOTE: This function is available only to School Administrator users and to users who have been granted partial Administrative rights.

Enable/Disable Service Components

How to enable or disable a service component:

1. Hover your cursor over the **Administration** option on the Menu Bar of any OpenNet Web Loan Delivery page, and then click on **Enable/Disable Service Components**.



The Service Components page displays.

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Service Components

The following table indicates your school's participation status for the service components. If you want to change your school's participation in a component that is inactive, select the check box in the Enable column. If you want to cancel participation in a component that is active, select the check box in the Disable column. If you want to change your school's participation in private loans, please contact your SallieMae Account Executive.

Use the **Enable** and **Disable** check boxes to indicate a request to change your school's participation status.

Service Components					
Service	Component	Current Status	Enable	Disable	
Applications / Certifications	Online School Certification	Active	<input type="checkbox"/>	<input type="checkbox"/>	
Individual Inquiry	View Loan Data	Active	<input type="checkbox"/>	<input type="checkbox"/>	
	Servicing Data	Active	<input type="checkbox"/>	<input type="checkbox"/>	
Query And Reporting	Disbursement Rosters	Active	<input type="checkbox"/>	<input type="checkbox"/>	
	Returned Funds Reports	Active	<input type="checkbox"/>	<input type="checkbox"/>	

When all desired changes have been indicated, click the **Review** button.

Review **Cancel**

- To begin participation in a component that is not currently active for your school, click the corresponding **Enable** check box. If you want to cancel participation in a component that is active for your school, click the corresponding **Disable** check box.
- Click the **Review** button.

The Service Components Review page displays, prompting you to review your selections.

Requested Changes

The following table shows your school's current status for OpenNet's service components and your requested changes.

Service	Component	Current Status	Requested Status	Message
Applications / Certifications	Online School Certification	Active		
Individual Inquiry	View Loan Data			
	Servicing Data			
Query And Reporting	Disbursement Rosters			
	Returned Funds Reports	Active	INACTIVE	

After reviewing your selections, click the **Submit** button.

Submit **Make Corrections**

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4. If there is information in the **Message** section, print the page and follow the instructions to complete any related activities.
5. Click the **Submit** button.

The Enable/Disable Service Components process is complete.

NOTE: Many service components require additional setup activities to be done by Sallie Mae® before they can be enabled or disabled for your school. The status of the service component will display as “In Process” until those activities have been completed.