

## The Teach for Virginia Loan Program Certification Form

**INSTRUCTIONS:** Please read this form carefully and provide all requested information. Have your employer sign and date the form. If your current employer cannot certify that you have met the 36 month work requirement detailed below, please submit additional form(s) certified by your prior employer(s) so that Sallie Mae receives sufficient employer certification that you have taught full time for at least 36 months, as described below. Return the completed form to Sallie Mae, PO Box 9500, Wilkes-Barre, Pa. 18773-9500. This completed form(s) must be received by Sallie Mae no later than 60 months after your repayment begin date on the qualifying Stafford loans described in Section 2 below.

### SECTION 1: BORROWER INFORMATION

NAME	ACCOUNT NUMBER	(AREA CODE) TELEPHONE NUMBER
STREET ADDRESS		
CITY	STATE	ZIP CODE

### SECTION 2: REQUIREMENTS

Eligibility requirements:

- Must have a qualifying Federal Stafford Loan first disbursed no earlier than 7/1/05 with a participating Sallie Mae lender or lender partner in the Teach for Virginia program.
- Must have received a valid Virginia teaching certificate after receiving the qualifying Stafford Loan(s) and have taught full time for at least 36 months since entering repayment on the qualifying Stafford Loan in a state-approved public or private K-12 school located in Virginia.

**I certify, to the best of my knowledge and belief, that I meet the criteria listed above.**

\_\_\_\_\_  
Borrower Signature

\_\_\_\_\_  
Date

### SECTION 3: EMPLOYMENT CERTIFICATION (To be completed by the employer. Please be sure to fill in all the blanks.)

**I certify, to the best of my knowledge and belief, that the borrower named above has worked full time for \_\_\_\_\_ months as a teacher at the school listed below within the past 5 years.**

**I certify, to the best of my knowledge and belief, that the school named below meets the following criteria:**

- State-approved public or private K-12 school in Virginia.
- Requires teachers to have a valid Virginia teaching certificate.

\_\_\_\_\_  
School Name

\_\_\_\_\_  
Employer Identification Number (EIN)

(\_\_\_\_)

\_\_\_\_\_  
School Address (Street, City, State, Zip)

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
School Principal's Name (Printed)

\_\_\_\_\_  
School Principal's Signature

\_\_\_\_\_  
Date

### SECTION 4: BENEFIT AWARD

**If you wish to receive the 6.7% Teach for Virginia benefit on your eligible Stafford loans first disbursed 7/1/05 through 6/30/06 as cash (check made payable to you at the address indicated above), please check the box below and allow up to 6 weeks processing time. Note:** If you do not check the box below, the Teach for Virginia benefit on your eligible Stafford loans first disbursed 7/1/05 through 6/30/06 will be awarded as a principal balance reduction.

-Yes, I want to receive the 6.7% benefit as cash.

The Teach for Virginia benefit on your eligible Stafford loans first disbursed 7/1/06 and later will be awarded as a principal balance reduction. Once awarded, you may view the benefit amount on Manage Your Loans at [www.salliemae.com](http://www.salliemae.com).